

EXHIBITOR APPLICATION FORM

EXHIBITOR DETAILS

Registration Deadline: 31st October 2026

Company / Organisation:

Address:

Town / City: State:

Country: GST No:

Contact Person: Job Title:

Email: Phone / Mobile:

Billing Address (If different from Above):

Company Exhibitor Profile:

Industry Type

☐ Manufacturer ☐ Wholesale Trade ☐ Services ☐ Institute ☐ MACCIA Member ☐ Other's

Stand Booking

Prices in INR

Option A: Raw Space only (min. 9 sqmtr)

This option does not include any stand construction or electricity. Electricity would be charged additional. It is not allowed to use wall partitions of adjacent stands. Stand constrictions exceeding the allowed standard height of 2.5 mtr requires you to take approval from organiser

INR 8000 per sqm

Sqm:

Booth No:

Option B: Shell Scheme (min. 9 sqmtr)

This option includes for each 9 sqmtr stand: Stand Space, Wall Panels Fascia company name, Carpet on booked space, 1 info Counter 1 Round Table, 3 Chairs, 1 Dustbin, 3 Spot Lights, 1 Power point, 1 KW Electricity for the show days included

INR 9000 per sqm

Sqm:

Booth No:

Note: Based on the Tax regulations in the event country, the services in the connection with the event are to be taxed at 18% GST

Payment Terms

50% payment to be remitted at the time of admission and balance 50% to be cleared before the deadline date of 31st October 2026

Obligatory Order

By Signing this application, the exhibitor/ Co- Exhibitor accepts the General Terms and Conditions of the exhibition. All prices are 18% GST Excluded.

Title, First Name, Last Name

Stamp & Authorised Signature

Date:

PAYMENT SHOULD BE MADE IN FAVOR OF "Arc Exhibits"

Bank Name: HDFC Bank LTD

Account Number: 50200087762161

Bank Address: Thakur Complex, Kandivali East

RTGS / NEFT / IFSC Code: HDFC0000182

Swift Code: HDFCINBBXXX

RULES & REGULATIONS:-

1. Registration through this form is binding.
2. The Exhibition Regulations are integrally part of this binding registration form. A selection of the most important regulations is to be found herein

TERMS OF REFERENCE:

In these Rules and Regulations, the Term 'Exhibitor' shall include all employees, staff and agents of any company, partnership firm or individual to whom space has been allocated for the purpose of participating. The term 'producers' shall mean Arc Exhibits having registered head office at Mumbai, Maharashtra.

RIGHTS:

The producers reserve all rights in connection with the exhibition.

ALLOTMENT:

- A. Booth will be allotted on a first-come-first serve basis.
- B. Allotment of booth(s) will be made at the sole discretion of the producers.
- C. The booth(s) allotted will be used solely by the participants for display of goods noted in their application form. Sub-letting of booth(s) or displaying goods not covered by the original application will not be allowed.

STAND ALTERATION:

- A. No alteration to the size or position of an Exhibitor's stand is permitted without the prior written approval of producers.
- B. The producers reserve the right to modify the layout of booth sites and gangways.
- C. The producers reserve the right to require Exhibitors to make such alterations to their booths, as to the setting of exhibits as they reasonably feel necessary to maintain an acceptable standard of presentation or to avoid interference with the displays of other Exhibitors.
- D. Conversion of an allocated shell scheme site, to free design is not permitted.
- E. While reasonable fixings may be made to the flush plywood walls of the shell scheme, no alterations to the fascia structure or the format is permitted. Any attempt to do this will involve the re-installation of the original structure at the expense of the Exhibitor or his agent.
- F. Booths may not overhand the allotted area, nor are any obstructions permitted on gangways, fire points, extinguishers, or emergency exits.
- G. Designers are particularly requested to avoid design which block or box in other Exhibitor booths.

BOOTH INTERIORS:

- A. While the exhibitors are free to decorate their booths to the best of their ability for projecting the right image for their products and company, they should not cause any permanent damage to the walls, panels and floors through use of nails, paintings or any other such activity.
- B. Permitted Height for Prefabricated (constructed) stall is 8Ft for Walls.
- C. Any Prefabricated Stall Fascia Branding above 8Ft – Take necessary approvals from organizers side in writing or via E-mail.

PAYMENT DETAILS:

100% Advance payment is applicable for all exhibitors. All Payments must be done in favor of Arc Exhibits (payable at Mumbai, India) only. 50% of total participation charges is the booking amount.

CANCELLATION CHARGES:

50% of total participation charges will be considered as a forfeiture amount, if cancellation is done before 30 days of exhibition date. For any cancellation thereafter, 100% participation charges will be considered as forfeiture amount.

INSURANCE:

- A. Insurance of the exhibits and the property of the booth will be responsibility of the individual Exhibitors.
- B. The producers shall not be responsible in any way for personal injury to the exhibitor or his staff, agents, invitee or licensees, however caused.

CONSEQUENTIAL LOSS:

In case of the show being cancelled or suspended in whole or in part for causes not in the producer's control, the producers don't not accept any consequential liability in any such eventuality.

DEFAULT ON PAYMENTS:

The producers reserve the right to cancel any reservation of space in the event of an Exhibitor not having paid the dues of rental charges as stipulated on the rate card.

SPACE NOT OCCUPIED:

- A. Every exhibitor shall occupy the full stand area booked by him.
- B. Should an Exhibitor fail to take up the stand allocated to him, the producers reserve the right to deal with the booth so unoccupied as they think fit.

NO SUB-LETTING:

The exhibitors may not assign, sublet or grant licenses in respect of the whole or any part of the booth. Cards, advertisement or printed matter of persons or firms who are not bonafide exhibitors will not be exhibited or distributed from any booth except that an exhibitor may distribute cards, advertisements or printed matter in respect of companies or firms which are subsidiaries of exhibitor or the exhibitor's ultimate holding company.

SECURITY:

Although a twenty-four-hour security service will be in operation throughout the show, Exhibitors should take all possible precautions to minimize loss or damage to the equipment outside of show open hours.

FAILURE OF SERVICE:

The producers will use their best endeavors to ensure supply of services of the official contractors, but as the supply of such services are not within the contractors, neither they nor the producers shall incur any liability to the exhibitor for any loss or damage, if any such service shall wholly or partially fail or cease to be available. Nor shall the exhibitor be entitled to any allowance in respect of rental due or paid under the contract.

LIABILITY:

The Company, its directors, officials, employees and office holders or its agents, will not be liable in any way for any injury, theft, damage, loss or harm of any kind whatsoever or which occurs as a result of any reason whatsoever that may be caused to person or property while they are present on the area of the exhibition grounds. And no compensation will be provided for damages due to theft, lighting fire, explosion or rainwater. The company will not be liable for any losses whatsoever that may be caused to the exhibitors in the event that water or electricity is cutoff or in case of any natural calamity.

ELECTRICAL INSTALLATION:

All on-site electrical installation must be carried out by the officially appointed electrical contractor before the connection to the mains supply.

GOVERNMENT TAXES:

Government tax (es) extra if applicable.

JURISDICTION:

Any dispute between the producers and an exhibitor is subject to the jurisdiction of the courts in Mumbai, India only.

We have read the terms & conditions mentioned overleaf and agree by the same. In the case of counter sale, Applicable tax as may be levied by concerned Authorities and this will be the direct responsibility of the exhibitors. Exhibitors have to register their company with Government; in any such case, organizer may not be directly involved in such matters.

SIGNATURE:

NAME:

DATE: